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| CONTRACTOR REGISTRATION FORM |
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Introduction:

This form is used specifically to evaluate the contractor in our own method to verify their qualification for taking up construction work for Al Maha Petroleum Products Marketing Co. S.A.O.G. Method of evaluation is purely internal and will not be revealed to the contractor in case if the contractor is not qualified. Contractors who are qualified will also be evaluated periodically to test the consistency of their commitment they have made in this form.

1. Company Details:

| | | | |
|------------------------|-------|----------|--|
| Name of the contractor | | | |
| Address | | | |
| Tel : | Fax : | | |
| E-mail | | Web site | |

2. Ownership detail

| | | |
|-------------------|--|--|
| Name of the Owner | | |
| | | |
| | | |

3. Name of the Key personnel

| Name | Position | Authorized for... |
|------|----------|-------------------|
| | | |
| | | |
| | | |

4. Details of Company registration with Ministry of Commerce and Industry

| Grade | Detail (CR.No) | Date of registration | Certificate |
|-------|------------------|----------------------|-------------|
| | | | |

5. Bank Detail

| | | | |
|--|----------------|-----------|--|
| Name of the Banker | | | |
| Account Number | | | |
| Facilities agreed with banker (Specify other facility agreement like overdraft, loan, LC, etc) | Insurance | Max value | |
| | Bank Guarantee | Max Value | |
| | | | |
| | | | |
| | | | |

6. Company Portfolio

| | | Annual turnover | | | |
|----------------------|--|-----------------|------|------|------|
| | | 2011 | 2012 | 2013 | 2014 |
| Core business | | | | | |
| Supporting activity | | | | | |
| Diversified activity | | | | | |
| | | | | | |
| Others | | | | | |

Note : Company's core business need not be civil works, but having civil works as supporting activity, with electrical, plumbing, air conditioning, steel fabrication, aluminium, ready mix concrete, block factory etc as diversified activity.

7. Bidding Plan

Contractor shall tick in the appropriate area to indicate their proposed bidding plan for participating in tender and execution of work.

| Type of works | By Us | By Sub Cont. | Detail of Sub Contractor |
|-------------------------|-------|--------------|--------------------------|
| Civil Works | | | |
| Electrical Works | | | |
| Plumbing Works | | | |
| Fuel Piping Works | | | |
| Road Works | | | |
| Main Power connection | | | |
| Cladding / GRP works | | | |
| Steel fabrication works | | | |

8. Comprehensive plan

Contractor shall have following three plans specifically meant to carryout work for Al Maha. The Plan must be implemented in all aspects, as written and committed.

- | | |
|----|------------------------|
| 1. | HSE plan |
| 2. | Quality assurance Plan |
| 3. | Human Resource Plan |

We believe Men, Material and Machine are integral part in our business and your plan shall cover all these and laid out for filling station project.

Your HSE Plan shall at least contain, the following aspects, though not limited only to this list

1. Corporate HSE Policy.
2. HSE plan, control and reporting structure (including sub contractor's scope).
3. Hazard Analysis in construction of filling station. (including new and revamp of existing station, sub contract works etc complete).
4. Hazard control plan for the list mentioned in point 3.
5. Safety training plan.
6. List of Equipment maintenance, control and inspection plan, proposed to be involved in this project.
7. Emergency action plan.
8. Construction site House keeping plan.
9. Third party safety control plan.
10. Accident reporting plan.
11. Incident recording and reporting plan.
12. Plan of control on Accidents and Incidents.

Your Quality Assurance Plan shall at least contain, the following aspects, though not limited only to this list

1. Corporate Quality Plan.
2. Quality Plan, Control and Implementation Reporting Structure.
3. Vendor evaluation plan.
4. Material Approval, Purchase, Inspection and Stocking Plan.
5. Working Drawing Compliance.
6. As Built Drawing Accuracy.
7. Warranty, Retention, Spare Parts Document control Plan.
8. Periodic Site Inspection Plan.
9. Quality Improvement Training Plan.

Human Resource Plan shall at least contain, the following aspects, though not limited only to this list

1. Organisational Structure specific to filling station Projects.
2. Commitment towards putting qualified staff incase handling more than one number of filling station at the same time.
3. Detail List of Staffs who are proposed to be involved, their qualification, experience and training they have undergone before.
4. HR plan during emergency and annual leave while project in progress.
5. Detail of Contractor's PR representative liaising with Government approvals (full time / part time)
6. Training Programme for Drivers and Operators.

9. Records

Contractor shall furnish records as proof of their commitment.

1. Any certificate from third party accreditation like ISO 9000 etc.
2. Letter of appreciation from any reputed client, consultant or Government organization.
3. Accident / Incident reports.
4. Detail of actions taken on occurrence of Accident / Incident.
5. Training certificates of staffs for HSE.
6. List of Projects completed since 1995 in similar industry like ours, giving detail of project, value and type of work.

10. Verification

We here by confirm that the information furnished above are authentic, true and can be verified.

| | | |
|------------|--|---------------|
| Name : | | |
| Position : | | |
| Signature: | | Company seal: |
| Date | | |

| |
|--|
| <p>EVALUATION REPORT FOR AL MAHA USE ONLY</p> |
|--|

| | |
|------------------------|--|
| Name of the Contractor | |
| CR.No | |
| Grade | |
| Bidding Plan | |
| | |

HSE Plan:

| | Very Good | Good | Satisfactory | Not Satisfactory |
|-------------------------|-----------|------|--------------|------------------|
| HSE Plan | | | | |
| Reporting Structure | | | | |
| Hazard Analysis | | | | |
| Safety training plan | | | | |
| Equipment check | | | | |
| Emergency plan | | | | |
| House keeping plan | | | | |
| Third party safety | | | | |
| Accident reporting plan | | | | |
| Incident recording plan | | | | |

| | Very Good | Good | Satisfactory | Not Satisfactory |
|--------------------|-----------|------|--------------|------------------|
| Overall HSE aspect | | | | |

Remarks:

Quality Plan:

| | Very good | Good | Satisfactory | Not satisfactory |
|----------------------------|------------------|-------------|---------------------|-------------------------|
| Quality Plan | | | | |
| Control measures | | | | |
| Implementation plan | | | | |
| Purchase plan | | | | |
| Working drawing capability | | | | |
| As build drawing accuracy | | | | |
| Warranty | | | | |
| Site Inspection plan | | | | |
| Quality improvement plan | | | | |

| | Very good | Good | Satisfactory | Not satisfactory |
|------------------------|------------------|-------------|---------------------|-------------------------|
| Overall quality aspect | | | | |

Remarks :

Human Resource Plan:

| | Very good | Good | Satisfactory | Not satisfactory |
|---------------------------|------------------|-------------|---------------------|-------------------------|
| Oranisational structure | | | | |
| Qualified staff committed | | | | |
| Qualification of staffs | | | | |
| Replacement plan | | | | |
| PR staff | | | | |
| Training Program | | | | |

| | Very good | Good | Satisfactory | Not satisfactory |
|-------------------|------------------|-------------|---------------------|-------------------------|
| Overall HR aspect | | | | |

Remarks:

Record submission:

| | Yes | No |
|-------------------------------------|------------|-----------|
| ISO 9000 | | |
| Awards received | | |
| Copy of safety reports | | |
| Training certificates copies | | |
| Firm's experience in similar field. | | |

Remarks:

Facility check:

| | Very good | Good | Satisfactory | Not satisfactory |
|-------------------------------|------------------|-------------|---------------------|-------------------------|
| Drawing facility | | | | |
| Warehouse facility | | | | |
| Carpentry shop | | | | |
| Bar bending facility | | | | |
| Plumbing equipment | | | | |
| Steel fabrication facility | | | | |
| Aluminum fabrication facility | | | | |
| Mobile equipment maintenance | | | | |
| Stationary equip. maintenance | | | | |
| Camp hygiene | | | | |
| Medical facility | | | | |
| Communication facility | | | | |

| | Very good | Good | Satisfactory | Not satisfactory |
|----------------------------|------------------|-------------|---------------------|-------------------------|
| Overall facility available | | | | |

Remarks:

Al Maha Petroleum Products Marketing Co. SAOG
Final Report:

| | Al Maha Gradation | Remark |
|-------------------------------------|--------------------------|---------------|
| Approved for any amount of scope | | |
| Approved for medium amount of scope | | |
| Approved for low amount of scope | | |
| Not approved | | |